

Application

WTA must receive your signed, completed application at least seven business days before you wish to conduct Public Communications Activities on WTA property.

Complete, scan and email your application to **communicationsapp@ridewta.com**. Type "Public Communications Application" into the subject line. Unless your application is denied, we will email you a permit within five business days.

Applicant Information

Name _____

Address _____ Apt./Unit _____

City _____ State _____ Zip Code _____

Phone Number _____ Email _____

Sponsoring Organization *(if applicable)* _____

Web Address _____

Activity *(for example displaying signs, distributing literature, etc.)*

Purpose

Location

Indicate **where** you would like to distribute materials:

- Bellingham Station
- Cordata Station
- Ferndale Station
- Lynden Station
- Other (*please specify*) _____

Date and Time

Indicate **when** you would like to distribute materials:

Date _____

Start Time _____

End Time _____

Literature

You must attach an electronic copy of any literature you intend to display or distribute.

Participants

Total number of people participating (*maximum 4*) _____

Participant's Information

You must provide current contact information for **each** participant:

Name _____

Address _____ Suite _____

City _____ State _____ Zip Code _____

Phone Number _____ Email _____

Name _____

Address _____ Suite _____

City _____ State _____ Zip Code _____

Phone Number _____ Email _____

Name _____

Address _____ Suite _____

City _____ State _____ Zip Code _____

Phone Number _____ Email _____

Name _____

Address _____ Suite _____

City _____ State _____ Zip Code _____

Phone Number _____ Email _____

Public Communications Policy

I agree to adhere to the following Public Communications Policy while conducting public communications activities on WTA property:

1. I will cooperate with all transit staff and law enforcement personnel.
2. I will be respectful of others at all times.
3. If distributing materials, I will be responsible for ensuring WTA property is not littered with these materials, either during or after my permitted time.
4. I will not engage in sales of any kind.
5. I will not attempt to solicit funds.
6. I will not stand or sit in roadways or parking areas.
7. I will not stand or sit in such a way as to block loading zones, signage, stairways, elevators, customer service counters, ticket machines, fire safety system components or telephones.
8. I will not stand or sit in such a way as to block the paths of travel of transit staff or passengers.
9. I will not disrupt transit operations, or disrupt the flow of buses or passengers.
10. I will not affix signs, banners or other printed or graphic material to WTA property.
11. Signs carried on WTA property must be constructed of a size and material that could not cause injury to people or property, intentionally or inadvertently.
12. I will carry a valid permit, issued by WTA.

I agree that WTA reserves the right to designate the appropriate area for my activities.

I agree that WTA reserves the right to revoke this permit at any time.

I have read and accept WTA's Public Communications Permit Requirements.

Applicant's Printed Name _____

Applicant's Signature _____

Date _____