

TRAINER MINIMUM QUALIFICATIONS CHECKLIST

Please answer "Yes" or "No" to the following statements:

	Yes	No
1) I have at least one year experience as a Trainer or two years experience as a Transit Operator.	_____	_____
2) I have a high school diploma or equivalent.	_____	_____
3) I have a full working knowledge of the Microsoft Office suite and some database program.	_____	_____
4) I have, or will be able to obtain, a Commercial Driver's License.	_____	_____
5) I have the ability to learn complex rules and regulations.	_____	_____
7) I possess, or have the ability to obtain, a valid CPR/First Aid Card.	_____	_____
8) Have you had any of the following:		
• Reckless driving <u>or</u> Negligent driving <u>or</u> D.W.I. <u>and</u> conviction within the last 7 years?	_____	_____
• One moving violation within the past 12 months?	_____	_____
• Two or more moving violation convictions in the last 3 years?	_____	_____
• A felony conviction connected with the operation of a motor vehicle within the last 7 years. If so, please list the conviction:	_____	_____

Preferred Requirements:

1) I have post-secondary education or training in a related field, as indicated below.	_____	_____
	_____	_____

I certify these responses are true and correct. Providing false information is grounds for rejection of application or dismissal of employment.

Signature

Date